

How to use Analytics



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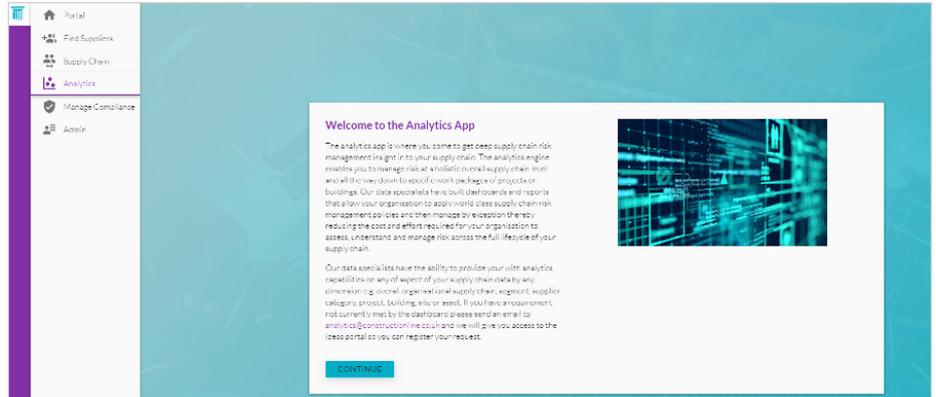
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We turned this guide into a video too. View it here:

[Constructionline.co.uk/buyer-knowledge-base](https://www.constructionline.co.uk/buyer-knowledge-base)

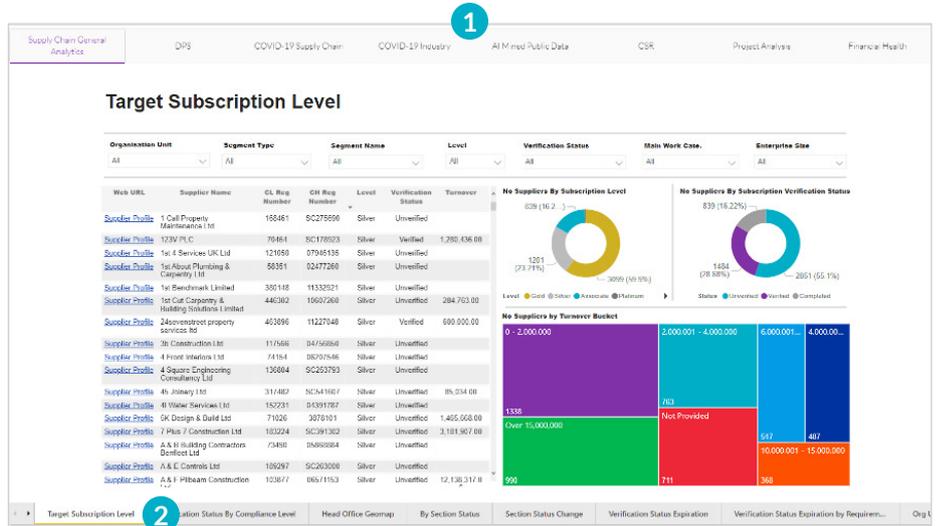
How to use Analytics

Our powerful Analytics application is the area of our platform that combines the data in Constructionline, along with publicly available data, to give you and your business a wide range of insights into your supply chain. To access analytics, you need to select the analytics app on the left-hand side menu. If you do not yet have this application available, please contact us.



Once you are within the analytics app, you will see tabs along the top and along the bottom of the page. The tabs at the top separate out all the various areas that have access to report on, including the supply chain reports and COVID-19 Questionnaire responses. Along the bottom of the page then shows you all the report available within that section.

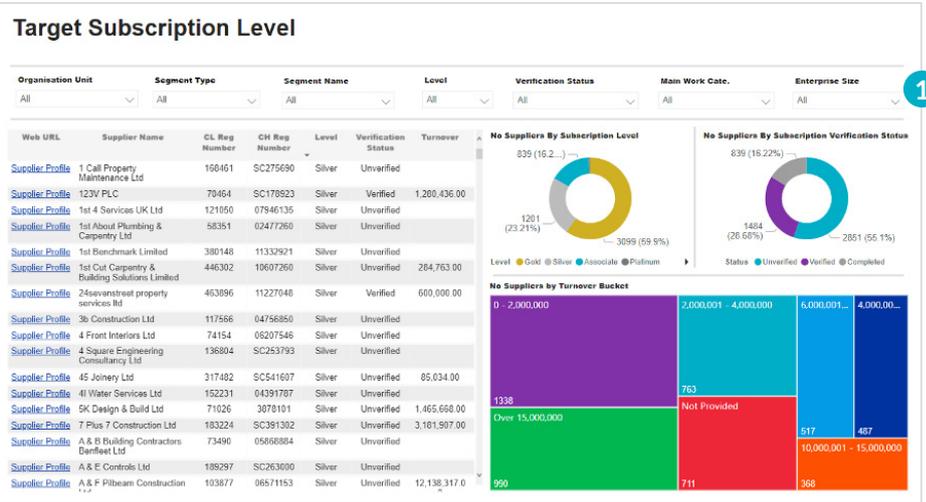
The example below is a view from the 'Target Subscription level' report which sit in the tab 'Supply chain general analytics'. Other reports within this section include, 'Verification by compliance level and 'Head office geomap'.



- 1 Analytics Areas
- 2 Available Reports

Within each report, you can apply extra filter criteria relevant to your needs. This may be to view a report for a particular business unit, project or to identify which suppliers are verified or non-verified for example. There are two areas that these options appear, the first is at the top of the page as a drop-down menu, the other is shown as a graph on the right-hand side, in the example below.

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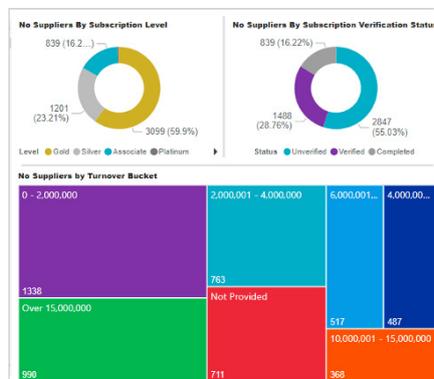


1 Filters

Filters

The search filters themselves vary with each report.

- 1. Organisation Unit:** The new portal supports a multi-divisional set up. This means that for larger organisations, it is possible to manage the supply chain and report on different divisions e.g. FM, Construction, Rail etc.
- 2. Segment Type:** Supply chain lists in the current portal are being transitioned into segments in the new portal. Segments have a segment type. When creating or managing a segment, it is necessary to define a segment type, this defines the purpose of that particular list be it a segment of your supply chain, project that you are working on or framework.
- 3. Segment Name:** This is the segment itself ('list' in the old portal). This can be used to view the analytics for your suppliers on a particular project or part of your supply chain.
- 4. Level:** This is the membership level that the supplier has signed up for, for example, Bronze, Silver, Gold or Platinum.
- 5. Enterprise Size:** This is the size of the organisation based on turnover and number of employees.

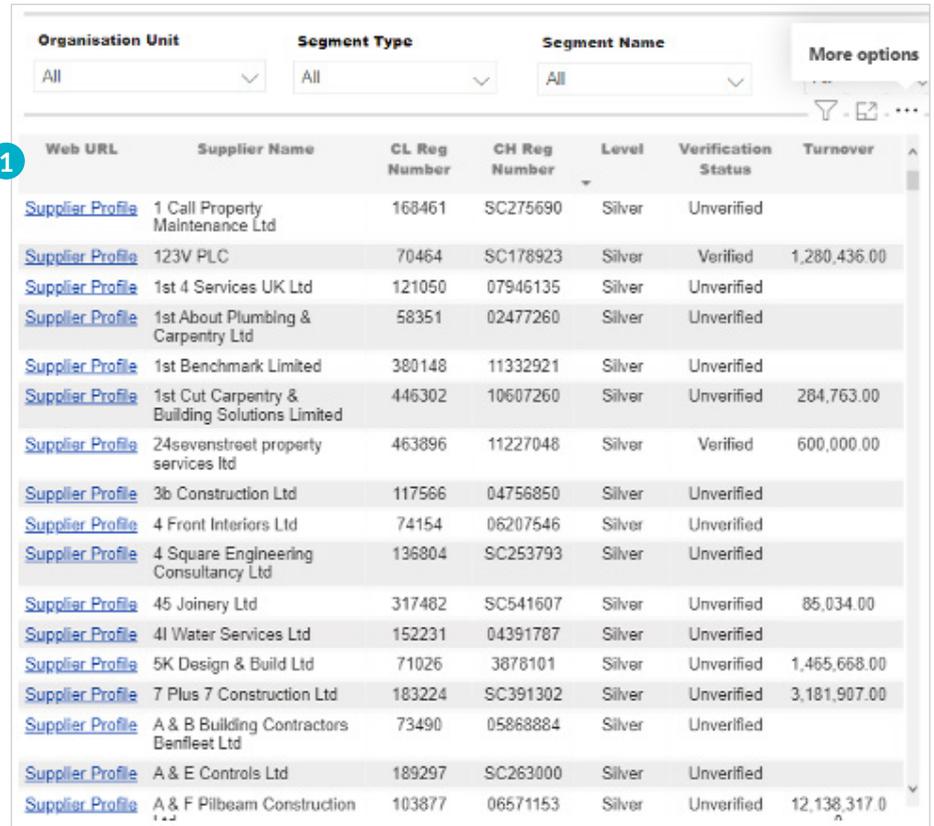


Where graphs and charts are provided, these can also be used to update the results in the analytics report. This could be used to filter by verification status or based on a particular response to a question. For example, click into Gold on the graph, and your list will update with suppliers with a Gold membership level.

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Further Actions

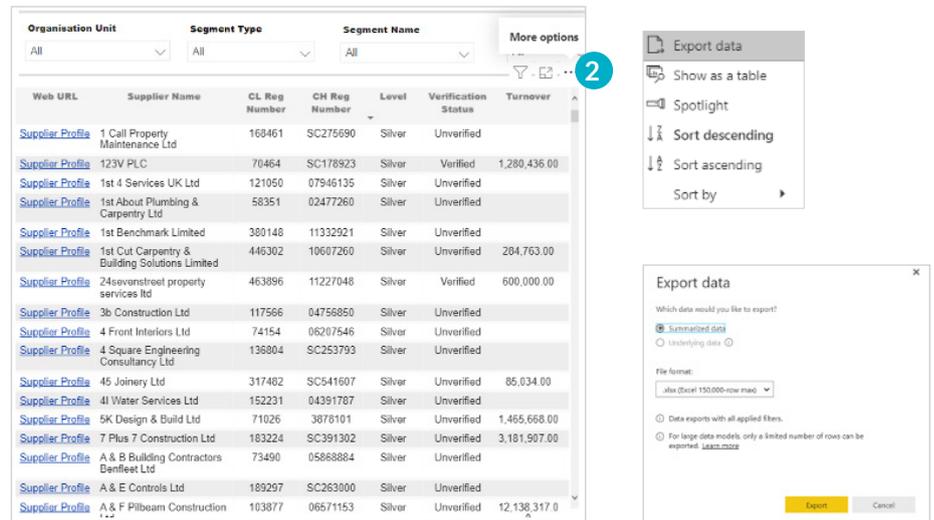
Once the search filters have been applied, the list of suppliers shown will be updated. There are further actions that can be taken here:



Organisation Unit	Segment Type	Segment Name	More options			
All	All	All	Filter, Refresh, More			
Web URL	Supplier Name	CL Reg Number	CH Reg Number	Level	Verification Status	Turnover
Supplier Profile	1 Call Property Maintenance Ltd	168461	SC275690	Silver	Unverified	
Supplier Profile	123V PLC	70464	SC178923	Silver	Verified	1,280,436.00
Supplier Profile	1st 4 Services UK Ltd	121050	07946135	Silver	Unverified	
Supplier Profile	1st About Plumbing & Carpentry Ltd	58351	02477260	Silver	Unverified	
Supplier Profile	1st Benchmark Limited	380148	11332921	Silver	Unverified	
Supplier Profile	1st Cut Carpentry & Building Solutions Limited	446302	10607260	Silver	Unverified	284,763.00
Supplier Profile	24sevenstreet property services ltd	463896	11227048	Silver	Verified	600,000.00
Supplier Profile	3b Construction Ltd	117566	04756850	Silver	Unverified	
Supplier Profile	4 Front Interiors Ltd	74154	06207546	Silver	Unverified	
Supplier Profile	4 Square Engineering Consultancy Ltd	136804	SC253793	Silver	Unverified	
Supplier Profile	45 Joinery Ltd	317482	SC541607	Silver	Unverified	85,034.00
Supplier Profile	4l Water Services Ltd	152231	04391787	Silver	Unverified	
Supplier Profile	5K Design & Build Ltd	71026	3878101	Silver	Unverified	1,465,668.00
Supplier Profile	7 Plus 7 Construction Ltd	183224	SC391302	Silver	Unverified	3,181,907.00
Supplier Profile	A & B Building Contractors Benfleet Ltd	73490	05868884	Silver	Unverified	
Supplier Profile	A & E Controls Ltd	189297	SC263000	Silver	Unverified	
Supplier Profile	A & F Pilbeam Construction	103877	06571153	Silver	Unverified	12,138,317.0

1 Supplier Profile

If you want to view a certain supplier profile, you can select the 'Supplier profile' link to be taken to their profile page.



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Export data

- Show as a table
- Spotlight
- Sort descending
- Sort ascending
- Sort by

Export data

Which data would you like to export?

- Summarized data
- Underlying data

File format:

.xlsx (Excel 150,000-row max)

Data exports with all applied filters.

For large data models, only a limited number of rows can be exported. [Learn more](#)

Export Cancel

2 Export Data

Hover the cursor on the top right-hand side of any list an ellipsis (three dots). This can be used to export search results in Excel. Select "Export data", from here you can select "Export".

Note: Some of these lists will show more data than is displayed in the frame, where this happens you will see a scroll bar at the bottom of the page.