



CSS 7

Searching of the Person Entry/Exit

Issued: October 2019

STANDARD: SEARCHING OF THE PERSON – ENTRY/EXIT

APPLICABILITY:

- All Affected Properties and Staff

The Facilities Management Team (FMT) **MUST** ensure all FM staff /Civilians/ Contractors are subject to searching in line with Prison Rules
Prison Rule 71."Any person entering or leaving the establishment may be stopped, examined and searched".

Routine Searches of FM Staff/Civilians/Contractors

Prison Rule 64 Prison Officers/Civilians/Contractors may **be** searched in the prison at any time on the direction of the Governor.

"A member of FM staff/civilians/contractors shall submit him/herself to be searched in the prison (YOI) if the Governor so directs."

- Routine searches of staff entering and leaving the prison will involve a Body Rub down search.
- Searches may involve the use of the Passive Drug Detection Dogs
- All FM staff irrespective of grade/civilians/contractors may be searched
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Discovery of any Unauthorised Material.

- Smuggling in, or attempting to smuggle in unauthorised items by a member of FM staff/Civilians/Contractors is both a DISCIPLINARY and CRIMINAL OFFENCE
- The Duty Governor will be informed, the Police may be invited to attend.
- Any member of FM staff/Civilian/Contractor who refuses to co-operate with a request to search his/her property or person will be informed that DISCIPLINARY or CRIMINAL action may still be taken on the available evidence
- The Facilities Management Team (FMT) will be informed of any FM staff /Civilian or Contractors refusal to be searched.

Where the member of FM staff/Civilian or Contractor has refused to co-operate with a search on entry to the establishment, the Governor/Deputy Governor may also refuse entry to that member of staff into the establishment