



MARKETPLACE LIVE

Event Terms and Conditions

1 Introduction

Welcome to the Marketplace Live event, hosted by Constructionline, a Once For All company, Terms and Conditions. These Terms and Conditions ("Terms") govern your participation in our Marketplace Live events and your use of our event mobile app 'Marketplace Live' by Guidebook, Inc. By successfully registering for any Marketplace Live event, you agree to be bound by these Terms. If you disagree with any part of the terms, you may not participate in the event.

2 Definitions

- ✓ **'We,' 'us,' 'our,' 'organisers,' 'Constructionline,'** and **'Marketplace Live'** refer to Once For All, and the Marketplace Live event.
- ✓ **'You'** refers to the attendee, exhibitor, or sponsor of our Marketplace Live events.
- ✓ **'Events'** refers to any Marketplace Live events hosted by Constructionline, a Once For All company.
- ✓ **'App'** refers to the 'Marketplace Live' mobile application by Guidebook, Inc.
- ✓ **'Supplier'** or **'Subcontractor'** refers to companies or individuals who are registered supplier members with Constructionline, Facilitiesline, or Builder's Profile.
- ✓ **'Buyer'** and **'Main Contractor'** refer to companies or individuals who are registered buyer members with Constructionline, Facilitiesline, or Builder's Profile.
- ✓ **'Member'** anyone who has a membership with Constructionline, Facilitiesline, or Builder's Profile.
- ✓ **'Sponsor'** anyone who has a membership with Constructionline, Facilitiesline, or Builder's Profile and is sponsoring any event organised by us.

3 Event Registration

3.1 Eligibility

To participate in Marketplace Live events, **you must be at least 18 years old and a Member of the Once For All network.** Some events may have additional eligibility requirements, which will be specified in the event details.

3.2 Registration Process

To attend Marketplace Live events, **you must complete the registration process provided** on our website or through our designated registration channels. You agree to provide accurate, current, and complete information during the registration process.

3.3 Confirmation

Your registration is not confirmed until you receive an official confirmation email from us. We reserve the right to refuse or cancel any registration at our sole discretion.

3.4 Event Fees

Marketplace Live events are free for Members of the Once For All network to attend. Non-members or other categories of Exhibitors and Sponsors may be subject to registration fees, which will be clearly communicated during the registration process.

4 Event Participation

4.1 Conduct

You agree to conduct yourself professionally and respectfully during all Marketplace Live events. Any disruptive or inappropriate behaviour may result in immediate removal from the event without a refund.

4.2 Networking

Marketplace Live events are designed to facilitate networking between main contractors and suppliers in the construction industry. You agree to engage in networking activities in good faith and in compliance with all applicable laws and regulations.

5 Content and Presentations

5.1 Event Content

All content presented at Marketplace Live events, including but not limited to presentations, handouts, and digital materials, is the property of Constructionline or its licensors or delegates and is protected by copyright laws.

5.2 Use of Content

You may use the content presented for Marketplace Live events for your personal, non-commercial use only. Any other use, including reproduction, modification, distribution, or re-publication, without the prior written consent of Constructionline is strictly prohibited.

6 Exhibitors and Sponsors

6.1 Exhibitor and Sponsor Responsibilities

Exhibitors and Sponsors agree to comply with the requirements set out in this section, together with any additional exhibitor or sponsor instructions provided by the Marketplace Live events team before or during an event. Such instructions form part of these Terms where applicable.

6.2 Exhibitor and Sponsor Fees

- ✓ **Buyer Members:** Buyer Members can exhibit at Marketplace Live events at no extra cost.
- ✓ **Supplier Members:** Supplier Members can exhibit for a fee. The fee structure will be communicated during the exhibitor registration process.
- ✓ **Members:** Can sponsor a Marketplace Live event for a fee. The fee structure will be communicated during the exhibitor registration process.

6.3 Exhibitor Cancellation Policy

Any cancellations made by you within fourteen calendar days of an event will result in a full exhibitor stand fee being charged, irrespective of their membership status.

6.4 Stand Occupation and Event Hours

Exhibitors and Sponsors are required to ensure that their allocated stand is appropriately staffed by at least one authorised representative throughout the published opening hours of the event.

Exhibitors and Sponsors must not dismantle, pack away, substantially clear, or leave their stand unattended before the official closing time of the event unless prior permission has been obtained from a member of the Marketplace Live events team.

Exhibitors and Sponsors are responsible for ensuring that their representatives are aware of the event opening and closing times and make appropriate travel and staffing arrangements to enable them to remain at their stand for the full duration of the event.

Where an Exhibitor or Sponsor needs to leave unexpectedly due to an emergency or other exceptional circumstances, they should notify a member of the Marketplace Live events team as soon as reasonably practicable.

6.5 Failure to Comply with Exhibitor Requirements

Where an Exhibitor or Sponsor fails to comply with the requirements of this section, including leaving or dismantling their stand before the official event closing time without prior agreement, we reserve the right to take this into account when considering future exhibition or sponsorship applications and the allocation of stands at future Marketplace Live events.

6.6 Lead Generation

Exhibitors and sponsors may collect contact information from willing participating attendees. By providing your information to an exhibitor or sponsor, you consent to be contacted by them. Exhibitors may choose not to use the app for Lead Generation at their discretion.

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Mobile App Usage

7.1 Privacy Policy

Please visit [Guidebook Inc.'s website](#) to view the mobile app privacy policy.

7.2 App Access

As part of your participation in Marketplace Live events, you agree to use our official event mobile app, 'Marketplace Live' by Guidebook, Inc. The app is designed to enhance your event experience and facilitate networking.

7.3 User Account

After successfully registering to attend, the Marketplace Live events team will provide you with access to an account to use the app sometime before an event. You are responsible for maintaining the confidentiality of your account information and for all activities that occur under your account.

7.4 Acceptable Use

You agree to use the app only for lawful purposes and in accordance with these Terms. You must not use the app in any way that could damage, disable, overburden, or impair our servers or networks.

7.5 Content Sharing

The app may allow you to share content, such as messages, photos, or other materials. You are solely responsible for any content you share through the app. We reserve the right to remove any content that violates these Terms or is otherwise objectionable.

7.6 Third-Party Services

The app may integrate with or provide access to third-party services. Your use of such services may be subject to additional terms and conditions provided by the third-party service providers.

7.7 Guidebook Guide Updates

We may release regular Guidebook Guide updates. You agree to implement these updates as they become available.

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Privacy and Data Protection

8.1 Data Collection

We collect and process personal data in accordance with our [Privacy Policy](#). This includes data collected through event forms and the 'Marketplace Live' mobile app. By participating in our events and using the app, you consent to the collection and processing of your data as described in our Privacy Policy.

8.2 App Data

The app collects specific data regarding your device and app usage patterns. This information enables us to enhance app functionality and optimise your event experience. You maintain control over your data-sharing preferences via the app settings menu. Any other data outside of the app is not collected.

8.3 Photographs and Recordings

We may photograph, film, or record Marketplace Live events. By attending, you grant us the right to use your likeness in any live or recorded video display, photograph, or other transmission or reproduction of the event without compensation or restriction. If you do not wish to be captured, you must notify a member of the Marketplace Live events team.

9 Cancellation and Refunds

9.1 Event Cancellation

We reserve the right to cancel, postpone, or relocate any Marketplace Live event. In the event of cancellation or a postponement in which you are unable to participate, we will refund any registration fees paid.

9.2 Attendee Cancellation

Whilst it is not compulsory to advise us of your cancellation, we would appreciate notification if you are unable to attend after registering to allow us to manage event capacity effectively.

9.3 Exhibitor and Sponsor Cancellation

Exhibitors and Sponsors are required to notify us of any cancellations at least fourteen calendar days prior to the date of the event. Exhibitors and Sponsors who cancel within fourteen days of the event shall be liable for the full exhibitor stand fee, irrespective of their membership status. This policy ensures fair allocation of exhibition space and maintains our event quality standards.

10 Limitation of Liability

To the fullest extent permitted by applicable law, the event venue, Once For All, and Guidebook, Inc. shall not be liable for any indirect, incidental, special, consequential, or punitive damages or any loss of profits or revenues, whether incurred directly or indirectly, or any loss of data, use, goodwill, or other intangible losses resulting from your participation in Marketplace Live events or use of the 'Marketplace Live' mobile app.

Nothing in this Terms excludes our liability: (a) for death or personal injury caused by our negligence; or (b) for fraud or fraudulent misrepresentation.

Our total aggregate liability in the contract, including under any indemnities, tort (including negligence or breach of statutory duty), misrepresentation, restitution or otherwise, arising in connection with the performance or contemplated performance of this Terms shall be limited to the total Price paid by you in connect of the relevant Event.

11 Changes to Terms

We reserve the right to modify these Terms at any time. We will notify registered participants of any significant changes. Your continued participation in Marketplace Live events or use of the app after changes constitutes acceptance of the new Terms.

12 Governing Law and Jurisdiction

These Terms shall be governed by and construed in accordance with the laws of England and Wales, without regard to its conflict of law provisions.

You agree that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this Terms or its subject matter or formation (including non-contractual disputes or claims).

13**Contact Information**

If you have any questions about these Terms, Marketplace Live events, or the usage of the mobile event app by Guidebook, Inc., please contact us at events@onceforall.com. If you would like to contact Guidebook Inc regarding their privacy policy, please contact their Customer Support team at support@guidebook.com.

By registering to attend or attending Marketplace Live events, you acknowledge that you have read and understood these Terms and agree to be bound by them.